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| **Thursday, October 29, 2015** |
| Members Present | Tommy Carnline, Warren Chauvin, Rebecca Hanberry, Ronald Key, Sue Killam, Mark Martin (non-voting), Patrick Mascarella, Libby Murphy, Cliff Owens, Sara Spencer, Jonathan Trunnell, Nicole Walker, and Derek White. |
| Members Absent | Pam Allen, Cassidy Byles, Lanor Curole, Jean Hanson (non-voting), Bob Lobos, Nan Magness, and Laura Nata  |
| Liaison | Paige Kelly |
| Guests Present | Rebecca Ellis, Peggy Franklin, David Gallegos, Darrell Prust and Rosemary Yesso |
| Call to Order | The general meeting was called to order at 8:40 a.m. with a quorum established. |
| Minutes | **Motion Passed** to approve July 29 & 30, 2015, General Meeting Minutes was made by Ron Key, seconded by Nicole Walker, and approved without abstention or objection.  |
| Executive Committee Recommen-dations (EC) | Chair Murphy stated the executive committee approved several recommendations for the full Council’s consideration. 1. The Chair of each standing committee will appoint a committee member to take notes during committee meetings and who will step into the chair seat in the Chair’s absence, while the Chair will remain the appointee to the Executive Committee and will remain responsible for ensuring preparation of the agenda and minutes, with the assistant’s help as needed.
* **Motion Passed**. Approved without objection or abstention.
1. The Council will draft recommendations for revisions to the Governor’s Executive Order establishing the LRC, including considerations from final WIOA regulations.
* **Motion Passed.** Approved without objection or abstention.
1. The Council will increase its participation in the development of the Annual Report
* For 2016 by addressing funding in the Chair's letter
* For 2017 by playing an active role with the Liaison from the beginning of the report’s development.
* **Motion Passed**. Approved without objection or abstention.
1. Pursuant to the bylaws, the Chair will discuss with Cassidy Byles her poor attendance record.
* **Motion Passed**. Approved without objection or abstention.
1. Develop new data reports from LRS
2. Each member will provide input to Chair by

January 15, 20161. Request the Director provide personnel knowledgeable about LRS’ data for the LRC’s January Executive Committee and meeting of the whole Council.
* **Motion Passed**. Approved without objection or abstention.
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| Liaison Report | Paige Kelly discussed the six new members and the three vacancies: two from business, industry, and labor and one from a cross-section of individuals with disabilities. The budget approved by LRC in July was agreed upon by the Director, $32,500. The July meeting expended $4,619.87. Orientation was held concurrently with Executive Committee meeting Wednesday night and will disseminate the materials used for that to the Council. |
| LRS Director’s Report | Director’s Report provided by Mark Martin is included as an addendum. |
| Member Reports | Member reports provided are included as addenda.  |
| Legislative Agenda | Murphy recommended several steps to educate legislators on the impact and needs of the VR program in Louisiana.* Development of a fact sheet and letter for dissemination to legislators
* Testimony from users of the service

**Motion Passed.** To approve recommendation above by Jonathan Trunnell, seconded by Warren Chauvin. Approved without objection or abstention. |
|  | **RECESSED at 2:30 p.m. to Standing Committees at 2:45 p.m.**  |
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| **Friday, October 30, 2015** |
| Members Present | Tommy Carmine, Warren Chauvin, Rebecca Hanberry, Ronald Key, Sue Killam, Cathy Lazarus, Mark Martin (non-voting), Patrick Mascarella, Libby Murphy, Cliff Owens, Sara Spencer, Jonathan Trunnell, and Nicole Walker, and Derek White |
| Members Absent | Pam Allen, Cassidy Byles, Lanor Curole, Jean Hanson (non-voting), Bob Lobos, Nan Magness, andLaura Nata |
| Liaison | Paige Kelly |
| Guests Present | Melissa Bayham, Rebecca Ellis, Jimmy Gore, and Rosemary Yesso |
| Call to Order | The general meeting was called to order at 8:10 a.m., with a quorum established. |
| LRS Data Presentation | Mark Martin presented information on the data LRS collects and analyzes.  |
| Transition Success in Region 8 Presentation | Eddie Givens, Regional Manager, LRS Region 8 discussed methods used with transition in Region 8. |
| Standing Committee Reports | Eligibility and Planning, Nan Magness, ChairRonald Key chaired and shared materials related to the committee’s long-standing conversation in regard to guidance and information for rehabilitation counselors related to substance abuse. **Motion Passed.** After lengthy discussion a motion was offered by Rebecca Hanberry and seconded by Sue Killam to table the issue until January when the committee could revisit the specific question. * Approved by a 9 in favor, 2 opposed, and 1 abstention.

Employment Committee, Nicole Walker, Chair**Motion Passed**. Committee recommended the LRC request that the Director publish the schedule for the focus groups that are going to be conducted around the state regarding the development of a report card in order to provide more informed vendor choice for clients. * Approved without objection or abstention.

Outreach Committee, Pam Allen, ChairSue Killam chaired. This was a formative meeting for the committee and therefore it did not present any recommendations. |
| Future meetings | Members agreed on: October 27th and 28th, 2016 |
| New Business | No new business was introduced. |
| Adjourn | Jonathan Trunnell motioned to adjourn, seconded by Rebecca Hanberry and the Council adjourned at 12:28 p.m., without objection. |
| **Summary of Decisions Made**  |
| 1. | The Chair of each standing committee will appoint a committee member to take notes during committee meetings and who will step into the chair seat in the Chair’s absence, while the Chair will remain the appointee to the Executive Committee and will remain responsible for ensuring preparation of the agenda and minutes, with the assistant’s help as needed. |
| 2. | The Council will draft recommendations for revisions to the Governor’s Executive Order establishing the LRC, including considerations from final WIOA regulations. |
| 3. | The Council will increase its participation in the development of the Annual Report* For 2016 by addressing funding in the Chair's letter
* For 2017 by playing an active role with the Liaison from the beginning of the report’s development.
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| 4. | Pursuant to the bylaws, the Chair will discuss with Cassidy Byles her poor attendance record. |
| 5. | Develop new data reports from LRS1. Each member will provide input to Chair by January 15, 2016
2. Request the Director provide personnel knowledgeable about LRS’ data for the LRC’s January Executive Committee and meeting of the whole Council.
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| 6. | The discussion on guidance and information for rehabilitation counselors related to substance abuse was tabled and will be revisited by the Eligibility and Planning Committee in January.  |
| 7. | LRC request that the Director publish the schedule for the focus groups that are going to be conducted around the state regarding the development of a report card in order to provide more informed vendor choice for clients.  |
| Glossary of Abbreviations |
| AIVRP | American Indian Vocational Rehabilitation Program |
| CAP | Client Assistance Program |
| CSAVR | Council of State Administrators of Vocational Rehabilitation |
| EC | Executive Committee of the Louisiana Rehabilitation Council |
| IDEA | Individuals with Disabilities Education Act |
| LAPTIC | Louisiana Parent Training and Information Center |
| LRC | Louisiana Rehabilitation Council |
| LRS | Louisiana Rehabilitation Services |
| LWC | Louisiana Workforce Commission |
| NCSRC | National Coalition of State Rehabilitation Councils |
| RSA | Rehabilitation Services Administration |
| TACE | Technical Assistance and Continuing Education |
| VR | Vocational Rehabilitation |
| WIC | Workforce Investment Council |
| WIOA | Workforce Innovation and Opportunity Act of 2014 |